Parking policy for _____

This policy explains how parking works at the property, for residents, their guests, contractors and staff.

1. RESIDENT PARKING

- Residents park only in their assigned or rented stall, with the vehicle registered to their unit in the parking portal.
- Each unit may register up to _____ vehicles.
- Resident vehicles may not use visitor parking unless the building allows it.

2. VISITOR PARKING

- Every visitor vehicle must be registered in the parking portal before parking.
- Visitors may stay up to _____ hours per visit. Each unit may have up to _____ visitor passes per month, or _____ hours per month.
- A plate may not be registered again until _____ hours after its last visit ends.
- Overnight parking: _____

3. CONTRACTORS, TRADES AND CAREGIVERS

- Trades working in a unit register with the resident's trade code. Building contractors are authorized by management.
- Regular caregivers may be registered by the resident for set days and times.

4. ELECTRIC VEHICLE CHARGING

- EV stalls are for vehicles that are charging, during a booked time only. Charging rate: _____

5. ENFORCEMENT

- Patrol and staff check plates against the parking portal. A vehicle without a valid registration, pass, permit or authorization is unauthorized.
- Unauthorized vehicles receive a parking notice by email to the unit or visitor, with photos. A first notice in 12 months may be a warning only.
- Where permitted, a notice fee of _____ may apply, payable online within _____ days.
- Vehicles in fire routes, accessible stalls without a permit, or blocking access may be towed immediately at the owner's expense.

6. DISPUTES

- A driver may dispute a notice from its link. Payment is on hold until management answers.
- Management reviews each dispute and replies by email. Its decision is final, subject to the building's dispute resolution rules.

7. RENTAL STALLS

- Spare stalls may be rented monthly or for fixed terms, at prices set by management, through the parking portal.

8. PRIVACY

- Plates, photos and parking records are used only to manage parking at the property and are kept for _____ months.

9. CONTACT

Management office: _____

Approved by the Board / owner on _____

This template is a starting point, not legal advice. Condominium rules may need to be adopted under your governing legislation (in Ontario, the Condominium Act, 1998). Have your manager or lawyer review it before use.